**FINDING ITEMS IN THE CF LIBRARY**

Log in to MyCF. Click the Academics tab, then click the red Search Library button under Library Resources and Services.

Click in the search box, type in your search terms, and hit Enter for a list of all items on that topic.

If you want certain types of items, like books or DVDs, click on the Limit to: drop-down menu and select your preferred format.

Or you can narrow the results returned for your search with the links in the left-hand column. Click Available in the Library for library items: Books, eBooks, DVDs, and eVideos. Click on Full Text Online for articles, eBooks, and eVideos, or click on a specific item under Format (Articles, Audio Visual, eBook, etc.).

You can also change the default sort from Relevance to a different sort criteria, including Date or Popularity.

**BOOKS**

Books are located on the second floor of the library. The Librarian at the Reference Desk will help you if you have any questions. The call number for each book is listed in parentheses. Use this to find the book on the shelf.

**CHECKING OUT**

Items get checked out at the Circulation Desk on the 1st floor. Your CF College ID card is required to check out all items, including headphones and reserves.

Currently enrolled CF students can check out up to 20 books at a time, up to 5 on any 1 subject. Books can be checked out for 3 weeks, and renewed for another 3 weeks if there are no holds.

**MY ACCOUNT**

Click on My Account for a list of items currently checked out. You can use this list to renew items.
LIBRARY SEARCH

eBOOKS

The full text of over 30,000 eBooks (electronic books) is available to currently enrolled CF students. Select eBooks from the drop-down menu and click Search. To access the full text of an eBook, click on the View Online link.

DVDs and eVideos

To find DVDs and eVideos, select Audio/Visual Material from the Limit to: drop-down menu. DVDs are located on the second floor. Use the call number for the DVD (in the parentheses) to find it on the shelf. Click the View Online link to access the video.

Periodical Articles

To find magazine, journal, and newspaper articles, limit to Articles or click on Articles under Refine My Results. Or click on Databases A-Z or Databases by Subject above College of Central Florida to find articles within specific databases like Academic Search Complete.

NEED HELP?
Call a CF Librarian!
352/854-2322
x1345

Or the CF Librarians can be contacted by email at:
library@cf.edu

Fall and Spring hours:
Mon-Thu 7:30 am-9 pm
Fri 7:30 am-4:30 pm
Sat 10 am-5 pm
Summer hours:
Mon-Thu 7:30 am-6 pm

For more information, visit the CF Library web site at
library.cf.edu

Online reference help is also available through Ask-A-Librarian at
www.askalibrarian.org